**ANNEX B – General Application Form**

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| **Part A – First Nation Community / Organization / group** |
| 1. Legal name of your First Nation community / organization /group

Enter **legal name** |
|  |
| 2.Select type of organization/group□ First Nations Communities / Governments / Bands / Tribal Councils □ First Nation cultural, language and education centres□ Band or Tribal Council operated education institutions □ First Nation community-based groups such as ad-hoc committees delegated to perform specific language work □ First Nation led institution including accredited programs □ First Nation not for profit organizations (incorporated and un-incorporated) includes community based and urban □ Urban First Nation not for profit organization who provide services for the urban based First Nation population  |
| 3. Incorporated jurisdiction (if applicable)  a) Federal b) Provincial c) TerritorialEnter type of incorporated jurisdiction | 4.. Corporation or business number (if applicable)Enter business number |
| **Primary address of your First Nation / organization /group** |
| 5.. Primary address – number, street, P.O box Enter primary address  |
| 6. City Enter city  | 7. Province/Territory (required)Enter province  |
| 8. Postal code Enter postal code |
| 9. Telephone Enter telephone | 10. Extension (if applicable) Enter extension |
| 11. Official email address Enter official email address |
| 12. Official website (if applicable) Enter official website |
| **Mailing address of your First Nation / organization /group (if different from primary address)**  |
| 13. Mailing address – number, street, P.O box Enter mailing address (if different from Primary Address) |
| 14. City Enter city | 15. Province/Territory Enter province/territory |
| 16. Postal code Enter postal code |

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| **Part B – First Nation Community / Organization/group’s contact person** |
| Note: It is your organization/group’s responsibility to inform the Program of any changes to the contact person(s). |
| 17. Salutation a) Mr. b) Ms. c) Mrs. d) Chief e) Dr. f) OtherEnter salutation |
| 18. First name Enter first name |
| 19. Last nameEnter last name |
| 20. Title/Position Enter title/positionpo |
| 21. Email address Enter email address |
| 22. TelephoneEnter telephone | 23. Extension (if applicable)Enter extension | 24. In which official language do you prefer to communicate[ ]  English [ ]  French |
| **Alternative contact person**  |
| 25. Salutation a) Mr. b) Ms. c) Mrs. d) Chief e) Dr. f) OtherEnter salutation |
| 26. First Name Enter first name |
| 27. Last Name Enter last name |
| 28. Title/Position  Enter title/positionpo |
| 29. Email address Enter email address |
| 30. Telephone Enter telephone | 31. Extension (if applicable)Enter extension | 32. In which official language do you prefer to communicate[ ]  English [ ]  French  |

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| **Part C – Funding information** |
| **Check the box pertaining to the funding stream(s) to which you are applying/expressing interest:**[ ]  Development of a language plan –Stream 1 [ ]  Annual or Multi-year proposal-based for participatory activities and resources – Stream 2[ ]  Survey of interest: Ongoing programmatic funding – Stream 3  |
| Project title Enter project title |
| Start date **no earlier than April 1, 2023** Enter project start date (YYYY-MM-DD) | End date **no later than** **March 31, 2028** Enter project end date (YYYY-MM-DD)  |
| Total funding amount requested for **ALL** streams. **PLEASE NOTE**: If you are applying for all streams, insert the total amount of funding request. If you are applying only for one or two of the streams, insert the total amount request for the one or two streams.

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| 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | Total amount requested |
| $Enter project cost | $Enter project cost | $ Enter project cost | $Enter project cost | $ Enter project cost | $Enter total project cost |
| $Enter amount requested | $Enter amount requested | $Enter amount requested | $Enter amount requested | $Enter amount requested | $Enter total amount requested |

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**ANNEX C – Organization Overview**

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| **Part A – First Nation: organization / group’s history, mandate, experience, capacity, collaboration and partnership** |
| **History and mandate**Provide a brief description of your First Nation’s organization / group’s history and mandate.  |
|  |
| **Experience and capacity**Provide a brief description of your First Nation’s organization / group’s experience and capacity, including details on similar activities delivered over the past few years.  |
|  |
| **Collaboration and partnership(s)** If applicable, list the partner(s) that will work with your First Nation’s organization / group and support this project or its objectives, and describe their contribution(s). |
|  |
| **Part B – Application objective** |
| Describe how your application will align with the objectives of the Indigenous Languages Component, which is to support the efforts of First Nation communities and organizations to reclaim, revitalize, maintain and strengthen First Nation languages as well as create new First Nation language speakers, increase immersion opportunities, increase use of First Nation languages, and the documentation of First Nation languages. |
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**APPENDIX 1 – Language Plan – STREAM 1**

If you are applying for funding for the development of a language plan to guide the delivery of language revitalization services, provide the following details.

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| **Part A – Funding information for language plan** |
| Start date **no earlier than April 1, 2023**Enter project start date (YYYY-MM-DD) | End date **no later than** **March 31, 2024**Enter project end date (YYYY-MM-DD)  |
| Cost of project

|  |
| --- |
| **2023-2024** |
| $ Enter total project cost |

 | Amount requested from the Program

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| **2023-2024** |
| $ Enter amount requested |

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| **Part B – Language plan information** |
| Does your language plan include other First Nation communities or First Nation organizations plan?If yes, enter total number of plans that will be developed. |  |
| Enter list of language that will be supported through this plan. |  |
| Enter implementation timeframe of the plan(s) (at least 3 years) |  |
| Enter list of targeted clientele (i.e.: children, adults, Elders, First Nation communities, urban) that will be supported through this plan. |  |
| How will your plan be supported by your First Nation leadership. |  |

**APPENDIX 2 - Proposal-Based Funding (Annual and Multi-year) – STREAM 2**

You must complete the following Appendix 2 for each fiscal year pertaining to your project activities/resources if you are applying for multi-year funding.

You must complete Appendix 2 if you are applying for single year funding and/or multi-year funding.

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| **Part A – Funding information** |
| Start date **no earlier than April 1, 2023**Enter project start date (YYYY-MM-DD) | End date **no later than** **March 31, 2028**Enter project end date (YYYY-MM-DD)  |
| Total funding amount requested for **ALL** activities and resources:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | Total amount requested |
| $Enter total cost | $Enter total cost | $ Enter total cost | $Enter total cost | $ Enter total cost | $Enter total cost  |
| $Enter amount requested | $Enter amount requested | $Enter amount requested | $Enter amount requested | $Enter amount requested | $Enter total amount requested |

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| **Part B – Project component**  |
| **Project activities and expected results - April 1, 2023, to March 31, 2024**Describe all project activities for which funding is being requested and list the expected results.\*If your project has more than 3 activities, add rows accordingly. |
| **Type of participatory activity** | **First Nation language(s) and level** | **Description of participatory activity** | **Expected results** |
| **Enter activity #1 Title***Participatory activity examples:**Camps;**Classes, etc.* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the participatory activity***What will take place during the activity?**Who will be participating in the activity?**Who will carry out the activity (e.g. staff involved, partners)?* | **Enter expected results***Number of participants attending the activity?**Number of hours of language instruction per participant?* |
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| **Project resources and expected results - April 1, 2023, to March 31, 2024**Describe all project resources for which funding is being requested and list the expected results.\*If your project has more than 3 resources, add rows accordingly. |
| **Type of resource** | **First Nation language(s) and level** | **Description of resource** | **Expected results** |
| **Enter resource #1 Title***Resource examples:**Books;**Website;**Video, App, etc* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the resource***What will the resource consist of (content)?**To whom will the resource be distributed to?**Will the resource be available online?* *How will the resource be accessible to the community?**What % of the resource will be in the First Nation language(s)?* *Will the content also be available in English or French?* | **Enter expected results***Number of pages or minutes?**Number of copies?* |
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| **Project activities and expected results - April 1, 2024, to March 31, 2025**Describe all project activities for which funding is being requested and list the expected results.\*If your project has more than 3 activities, add rows accordingly. |
| **Type of participatory activity** | **First Nation language(s) and level** | **Description of participatory activity** | **Expected results** |
| **Enter activity #1 Title***Participatory activity examples:**Camps;**Classes, etc.* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the participatory activity***What will take place during the activity?**Who will be participating in the activity?**Who will carry out the activity (e.g. staff involved, partners)?* | **Enter expected results***Number of participants attending the activity?**Number of hours of language instruction per participant?* |
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| **Project resources and expected results - April 1, 2024, to March 31, 2025**Describe all project resources for which funding is being requested and list the expected results.\*If your project has more than 3 resources, add rows accordingly. |
| **Type of resource** | **Indigenous language(s) and level** | **Description of resource** | **Expected results** |
| **Enter resource #1 Title***Resource examples:**Books;**Website;**Video, App, etc* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the resource***What will the resource consist of (content)?**To whom will the resource be distributed to?**Will the resource be available online?* *How will the resource be accessible to the community?**What % of the resource will be in the First Nation language(s)?**Will the content also be available in English or French?* | **Enter expected results***Number of pages or minutes?**Number of copies?* |
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| **Project activities and expected results - April 1, 2025, to March 31, 2026**Describe all project activities for which funding is being requested and list the expected results.\*If your project has more than 3 activities, add rows accordingly. |
| **Type of participatory activity** | **First Nation language(s) and level** | **Description of participatory activity** | **Expected results** |
| **Enter activity #1 Title***Participatory activity examples:**Camps;**Classes, etc.* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the participatory activity***What will take place during the activity?**Who will be participating in the activity?**Who will carry out the activity (e.g. staff involved, partners)?* | **Enter expected results***Number of participants attending the activity?**Number of hours of language instruction per participant?* |
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| **Project resources and expected results – April 1, 2025, to March 31, 2026**Describe all project resources for which funding is being requested and list the expected results.\*If your project has more than 3 resources, add rows accordingly. |
| **Type of resource** | **First Nation language(s) and level** | **Description of resource** | **Expected results** |
| **Enter resource #1 Title***Resource examples:**Books;**Website;**Video, App, etc* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the resource***What will the resource consist of (content)?**To whom will the resource be distributed to?**Will the resource be available online?* *How will the resource be accessible to the community?**What % of the resource will be in the First Nation language(s)?* *Will the content also be available in English or French?* | **Enter expected results***Number of pages or minutes?**Number of copies?* |
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| **Project activities and expected results - April 1, 2026, to March 31, 2027**Describe all project activities for which funding is being requested and list the expected results.\*If your project has more than 3 activities, add rows accordingly. |
| **Type of participatory activity** | **First Nation language(s) and level** | **Description of participatory activity** | **Expected results** |
| **Enter activity #1 Title***Participatory activity examples:**Camps;**Classes, etc.* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the participatory activity***What will take place during the activity?**Who will be participating in the activity?**Who will carry out the activity (e.g. staff involved, partners)?* | **Enter expected results***Number of participants attending the activity?**Number of hours of language instruction per participant?* |
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| **Project resources and expected results - April 1, 2026, to March 31, 2027**Describe all project resources for which funding is being requested and list the expected results.\*If your project has more than 3 resources, add rows accordingly. |
| **Type of resource** | **First Nation language(s) and level** | **Description of resource** | **Expected results** |
| **Enter resource #1 Title***Resource examples:**Books;**Website;**Video, App, etc* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the resource***What will the resource consist of (content)?**To whom will the resource be distributed to?**Will the resource be available online?* *How will the resource be accessible to the community?**What % of the resource will be in the First Nation language(s)?**Will the content also be available in English or French?* | **Enter expected results***Number of pages or minutes?**Number of copies?* |
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| **Project activities and expected results - April 1, 2027, to March 31, 2028**Describe all project activities for which funding is being requested and list the expected results.\*If your project has more than 3 activities, add rows accordingly. |
| **Type of participatory activity** | **First Nation language(s) and level** | **Description of participatory activity** | **Expected results** |
| **Enter activity #1 Title***Participatory activity examples:**Camps;**Classes, etc.* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the participatory activity***What will take place during the activity?**Who will be participating in the activity?**Who will carry out the activity (e.g. staff involved, partners)?* | **Enter expected results***Number of participants attending the activity?**Number of hours of language instruction per participant?* |
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| **Project resources and expected results - April 1, 2027, to March 31, 2028**Describe all project resources for which funding is being requested and list the expected results.\*If your project has more than 3 resources, add rows accordingly. |
| **Type of resource** | **First Nation language(s) and level** | **Description of resource** | **Expected results** |
| **Enter resource #1 Title***Resource examples:**Books;**Website;**Video, App, etc* | **Enter list of First Nation language(s)** and**Enter language level** *(beginner, intermediate or advanced)* | **Describe the resource***What will the resource consist of (content)?**To whom will the resource be distributed to?**Will the resource be available online?* *How will the resource be accessible to the community?**What % of the resource will be in the First Nation language(s)?**Will the content also be available in English or French?* | **Enter expected results***Number of pages or minutes?**Number of copies?* |
|  |  |  |  |
|  |  |  |  |

**APPENDIX 3 – Survey of interest**

**Ongoing Programmatic Funding**

**Background**

The Indigenous Languages Component – Indigenous Languages and Cultures Program is seeking the interest of your First Nation on the potential of accessing ongoing programmatic funding should funding be made available in 2023-2024. Ongoing programmatic funding will become available subject to Canadian Heritage unlocking Budget 2019 funding.

The aim of this survey is to determine who “pre” qualifies for ongoing programmatic funding. The survey will also assist in determining the pace of the transition from proposal-based to ongoing programmatic funding in its initial year. Canadian Heritage is still seeking additional funding, above and beyond what is provided through Budget 2019, to enable more First Nations to access language revitalization funding.

Ongoing programmatic funding is intended to support First Nation communities, First Nations organizations in providing language services or programs, including for urban and off-reserve First Nations individuals. The intent of ongoing programmatic funding is also to provide First Nations’ communities and organizations with predictable, long-term, flexible and sustainable funding to support language initiatives. This funding does not have to be applied for on an annual basis and will continue for the duration of the agreement.

**Eligibility**

Ongoing programmatic funding is targeted to support First Nations, First Nations organizations that:

* have previously received funding from the ILC funding stream,
* have supported their own language revitalization efforts over a number of years, or
* are eligible for a 10-year grant under the New Fiscal Relationship.

Eligible organizations will also be expected to have **a long-term language plan or a work plan** in place to guide the delivery of revitalization services over the period of their agreement.

Completing the survey does not guarantee that you will receive ongoing programmatic funding if new funding becomes available. However it will help identify who is eligible in the first year. Providing an estimate for your ongoing programmatic funding needs for language will not guarantee the amount of funding you will receive, nor does it limit you to that level of funding for language revitalization in future years. Applicants and recipients will be able to reassess their ongoing funding needs over time.

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| **Describe your need for ongoing programmatic funding** |
| In order to support the pre-assessment for the call for interest for ongoing programmatic funding, it is important to have sense of the type of activities that you plan to implement with this funding.If you access ongoing programmatic funding, what are the activities you would implement?If you access ongoing programmatic funding, what are the expected results that you would like to achieve? |
|  |
| Other than funding, are there constraints that will limit the capacity of your First Nation community or First Nations-governed organization in delivering its full vision (i.e.: human resources, infrastructure, technology)?  |
|  |
| In order for Canadian Heritage to assess how much funding should be dedicated to ongoing programmatic funding as well as determine the pace of transition from proposal-based funding to ongoing programmatic funding, what would be the level of ongoing programmatic funding your First Nation community or First Nation organization requires to implement its language plan over the next five years? Please provide an **estimate** of your funding needs.  |
|

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| --- | --- | --- | --- | --- | --- |
| 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | Total amount required |
| $Enter required amount | $Enter required amount | $ Enter required amount requested | $Enter required amount requested | $ Enter required amount requested | $Enter total amount required |

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| **Tell us about your organization** |
| [ ]  First Nation [ ]  First Nations organization (excluding ad hoc group  |
|  |
| [ ]  Our First Nation / First Nation Organization is certified under the [First Nation Financial Management Board](file:///C%3A%5CUsers%5Cjstockdale-otarola%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CWZ9GFJZR%5CCertify%20First%20Nations%20%7C%20First%20Nations%20Financial%20Management%20Board%20%28fnfmb.com%29) (FMB)*If yes, provide documents when submitting your application.*[ ]  Our First Nation / First Nation Organization is qualified for the 10‑year grant for First Nation (a funding mechanism that provides more flexibility and predictability in how First Nations government uses it’s funding to address the Nation’s needs and priorities).Note: While those certifications are not a requirement, this will inform Canadian Heritage and the First Nation Review Committee on the robust financial structure already in place that are mitigating financial risk level in potentially accessing this stream. |
|  |
| **Tell us about your past or current language revitalization services or programs**  |
| [ ]  Our First Nation / First Nation Organization previously received funding under the Indigenous Languages Component [ ]  Our First Nation / First Nation Organization has not received funding under the Indigenous Languages Component but have two or more years of experience in delivering effective language revitalization services or programs using funds from other sources.*If no, explain how you have supported your own revitalization efforts.* |
|  |
| [ ]  Our First Nation / First Nation Organization has a long-term language plan or a work plan in place to guide the delivery of revitalization services or programs that follows our Language Plan.*If yes, provide the plan when submitting your application.*[ ]  Our First Nation / First Nation Organization does not have a long-term language plan or a work plan in place to guide the delivery of revitalization services. *If this applies, you will need to commit the first allocation of funding towards developing such a plan*. *If* *no, provide a brief description on how your organization intends to meet the criteria. (Note that if you are a First Nation, First Nation organization providing services for urban First Nations that do not have a language plan in place yet, you are able to request annual proposal-based funding under Appendix 1 to prepare your organization to meet this criteria).* |
|  |
| **Commitment**  |
| In the event that our First Nation / First Nation Organization receive ongoing programmatic funding, our First Nation / First Nation Organization will: [ ]  commit to conducting an independent evaluation within the timeframe of the language plan (maximum five years) to review the language plan to determine if objectives and expected results have been achieved;[ ]  share the evaluation report with Canadian Heritage. |

**ANNEX D – Declaration**

**Read page 12 and 13, and sign Page 13**

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| **Declaration and Attestation** |
| I declare that: * The information in the application is true, accurate and complete;
* I have all the necessary authorities to undertake the proposed project, or will obtain these authorities prior to the approval of the project;
* I and any person lobbying on my behalf to obtain funding are in compliance with the Lobbying Act and that no actual or potential, direct or indirect, contingency fee arrangement exists;
* No public servant or holder of public office, past or present, will derive a direct benefit from the approved funding in breach of the Values and Ethics Code for the Public Service or the Conflict of Interest Act;
* I will act in compliance with applicable statutes, laws, bylaws, regulations, orders, codes, standards, directives and guidelines governing the activities for which funding is being sought; and
* I commit to take measures conducive to creating a workplace free from harassment, abuse and discrimination.

I acknowledge that the submission of this Application does not constitute a commitment on the part of the Minister to award funding.I authorize the Minister to disclose any information submitted in this Application within the Government of Canada or to outside entities, subject to applicable restrictions associated with privacy, confidentiality and security for the following purposes:* + To reach a decision on this application or any other application by the applicant under any other government program;
	+ To administer and monitor the grants and contributions;
	+ To evaluate program results;
	+ To transfer data for statistical purposes;
	+ To support transparency, accountability and citizen engagement; and
	+ To respond to requests made under the *Access to Information Act* and the *Privacy Act.*

If funds are approved, I agree that: * Funding received, whether received as a grant or a contribution, may be audited by the Department or by the Office of the Auditor General of Canada (pursuant to clause 7.1 of the Auditor General Act, R.S.C. (1985));
* If found to have submitted false or unsupported information, the Applicant may be required to repay the full amount of the financial support received and may be declared ineligible for funding from the Department for the next two fiscal years or more.
* This Agreement does not create a partnership, agency or joint venture and I shall not represent myself as an agent, partner or employee of the Department in carrying it out;
* Where the Applicant fails to remain eligible or where there is a default under this Agreement, the Minister may reduce the funding level, suspend any payment, rescind this Agreement and immediately terminate any financial obligation arising out of it and recover any unexpended amount or any amount that the Applicant was not eligible or entitled to receive; and
* I will share results, as requested.

**In addition, I shall:*** Use the funds only for the purposes specified in the Agreement;
* Indemnify the Minister from any claim or cause of action arising from injury, damage, or death sustained in carrying out this Agreement; and
* [Publicly acknowledge](https://www.canada.ca/en/canadian-heritage/services/funding/acknowledgement-financial-support.html), in English and in French, the funding received from the Government of Canada in all communication materials related to the Agreement, such as program materials, public announcements, speeches, websites, and social media.

[ ]  I Accept |
| Signature (required) |
| Enter full name |
| Enter title/position |
| Enter date (DD/MM/YYYY) |